

**UPPER MCKENZIE RURAL FIRE PROTECTION DISTRICT
BOARD MEETING
October 19, 2022**

Board Members Present		Others Present	
x	Chairman Mike Godfrey	x	Chief, Rainbow Plews
x	Treasurer Steve Keable		Deputy Chief, Norm Michaels
x	Jennifer Zirkle	x	Office Administrator Amy Otoupalik
	Melanie Stanley Brite		Budget Officer, Dawn Pozzani
x	Shane Kamrath		

CALL TO ORDER at 7:05pm

APPROVAL OF MINUTES

Minutes read, motion made by Steve Keable to approve, seconded by Jennifer Zirkle, unanimously approved.

OLD BUSINESS

Blue River Station Rebuild

Chief reported last meeting involved looking at finishes for the building and there has been progress on the site as well. Only one septic tank was found which will be filled in with pea gravel and Joel will dig test holes for the septic which will be inspected by the county.

Pivot Meeting Report

Mike G wrote a letter to Pivot asking for a written procurement plan to run by the lawyer for the best value approach. Mike also stated he called Jacky (Pivot). She feels she will have the complete package done by Thanksgiving.

Summer Seasonal Staffing Grant

Grant ended October 15th. Final report will be done soon

Levy

Mike received a call from Tiffany Eckert from KLCC. Jennifer Z wrote an article for the River Reflections. Any other articles need to be done by October 24th.

NEW BUSINESS

Open Season Burning extended

Open burning season will be starting November 1.

Minutes and Agenda posting

Amy stated she received numerous emails from OFSOA members stating they do not post Board Meeting Minutes on their website until approved at a board meeting. The Agenda is posted a week before the meeting date.

Grants

- Cedric Hayden Critical Infrastructure Grant
\$200,000 awarded for station rebuild and equipment replacement of the Blue River station.
- SDIS Safety and Security Grant
This is a 50/50 grant with the maximum we can ask for set at \$5000. Jason Jantzi came up to Station 1 and stated we need lighting outside and around the back of our building. The Chief stated if we can get rid of the orange truck and get some type of shed cover for the red truck we could avoid the \$250 monthly building rental in Blue River.
- OSFM Engine Program Grant - we will not apply at this time
- OSFM Staffing Grant
The Chief stated this is a more complex grant than the summer grant program this past summer. We would need to have a 3 year commitment with a possibility of extending it permanently. She stated Dawn, Amy, Norm and the Chief will need to sit down and look at the numbers. We will revisit this in November. Chief will prepare draft for grant submission and we will work with that.

School Fire Prevention Program

Always good participation with Pre-School through Sixth grade and some of the Senior students. Thank you Jennifer Zirkle.

Training

- Amy OFSOA Conference for Office Administrators
Amy stated this was the most relevant and informative conference she has ever attended. There are some things we need to be sure we have in place.
- Board members - attended training at Eagle Crest in August
Mike and Jennifer felt it was a good training. The Board needs to update their bylaws
- Shawn and Jess
Going to EMS conference in Bend this weekend
- CPR training
Updated for Volunteers
- New Volunteers
Getting up-to-date for responding

FINANCIAL REPORT- Amy Otoupalik

Reserve Account – \$2,712,782.05

Checking Account – \$226,533.65

Donative Account - \$4,073.73

The Chief stated a question came up at drill about the use of the Donative Account. Could it be used for an awards banquet? After lengthy discussion Mike G moved to give a budget of \$3000 to the Volunteers for a banquet, Jennifer Z seconded, Unanimous decision. Mike stated we could simplify things for Amy by transferring all of the Donative Account into the General Fund, but we should check with Dawn first to see if we need a resolution. Amy reminded (FYI) that \$2000 was a general donation to the station from the Bottle Boys.

The Chief will let the volunteers know they can start planning but not spending yet.

Chief's Report - See Attached

Good of the order:

In November we will make the decision about the Donative Account and dissolving it.

Adjourn: 8:11pm